

TERMS & CONDITIONS

These Terms & Conditions ("Agreement") govern the admission, enrollment, academic policies, fee payments, refund provisions, student conduct, and all other services provided by Emancipation Edutech Pvt. Ltd. By enrolling in any course offered by the Company, every student (and parent/guardian, where applicable) agrees to comply with these Terms & Conditions.

1. About the Company

Emancipation Edutech Pvt. Ltd. is a professionally managed education and skill development organization committed to providing industry-oriented training, practical learning, and career-focused education.

The Company conducts its educational and training services under the following trade names:

- EEPL Classroom
- Python Training in Ranchi
- Spoken English in Ranchi
- Java Training in Ranchi

Throughout this document, the terms "Company," "Institute," "EEPL," "EEPL Classroom," "we," "our," or "us" shall collectively refer to Emancipation Edutech Pvt. Ltd. and all educational brands, divisions, centres, and training programs operated under the above-mentioned trade names.

These Terms & Conditions apply uniformly to every classroom, online, hybrid, internship, certification, workshop, and professional training program conducted by the Company.

2. Our Commitment to Students

At EEPL Classroom, we believe that quality education is built on transparency, professionalism, and continuous academic support. Our objective is to provide students with practical knowledge, industry exposure, and a disciplined learning environment that supports both personal and professional growth.

Subject to the enrolled course, students may receive:

- Qualified and experienced trainers.
- Industry-oriented curriculum.
- Practical classroom and laboratory sessions.
- Regular doubt-clearing sessions.
- Academic mentoring.
- Assignments and practice exercises.
- Student Identity Card (where applicable).
- Learning resources and study materials.
- Course completion certificate subject to successful completion of course requirements.
- Career guidance and interview preparation, wherever applicable.
- Placement assistance for eligible courses were specifically offered.

Students are encouraged to approach faculty members or the administrative team whenever they require academic guidance, clarification, or assistance. The Institute shall make reasonable efforts to resolve genuine academic concerns during the course period.

3. Admission & Enrollment

Admission shall be confirmed only after:

- Completion of the prescribed admission process;

- Submission of all required documents;
- Verification of eligibility, where applicable; and
- Payment of the applicable admission and course fees.

Students are responsible for carefully understanding:

- Course duration;
- Course curriculum;
- Batch timings;
- Fee structure;
- Certification requirements;
- Attendance requirements;
- Placement assistance (where applicable);
- Examination process; and
- These Terms & Conditions.

Before enrollment, students are encouraged to ask questions and seek clarification regarding any aspect of the course. Our academic counselors remain available to assist applicants before admission.

By enrolling in any course, making any payment, or attending classes, the student confirms that they have carefully read, understood, and voluntarily accepted these Terms & Conditions, including the Refund Policy.

Failure to read or understand these Terms & Conditions shall not exempt any student or parent/guardian from their applicability.

4. Student Responsibilities

Every enrolled student shall:

- Attend classes regularly.
- Maintain discipline within the Institute.
- Respect faculty members, staff, and fellow students.
- Complete assignments and practical work on time.
- Follow academic schedules communicated by the Institute.
- Maintain appropriate classroom behaviour.
- Protect Institute property and learning resources.
- Immediately report any academic concerns to faculty members.

Students shall ensure that all personal information and supporting documents submitted during admission remain accurate and up to date.

5. Fees & Payment Terms

All fees shall be paid in accordance with the fee schedule communicated at the time of admission.

Students are advised to verify the applicable fee structure before making payment.

The Institute reserves the right to revise fee structures for future admissions without prior notice. Such revisions shall not affect fees already accepted for an existing enrollment unless otherwise agreed.

Late payment of installments may result in suspension of classes, withholding of certificates, examination eligibility, or other academic services until outstanding dues are cleared.

6. Refund Policy

The purpose of this Refund Policy is to establish transparent guidelines regarding fee payments, refund eligibility, refund procedures, and related administrative processes.

EEPL Classroom commits substantial institutional resources immediately after confirming admission, including:

- Faculty allocation;
- Batch planning;
- Classroom scheduling;
- Computer laboratory arrangements;
- Administrative processing;
- Student registration;
- Learning resource allocation;
- Academic planning;
- Infrastructure utilization; and
- Operational costs.

Accordingly, as a general rule, all fees paid to EEPL Classroom are considered non-refundable.

Students are strongly advised to make an informed decision before enrollment and seek clarification regarding any aspect of the course prior to making payment.

General Refund Policy

Except in exceptional circumstances specifically provided under this policy, fees deposited with EEPL Classroom shall remain non-refundable.

Once admission has been confirmed, institutional resources are allocated exclusively for the enrolled student. Therefore, cancellation of admission due to personal reasons shall not ordinarily entitle the student to receive a refund.

The Institute maintains a strict non-refundable fee policy. Any refund, if approved, shall constitute an exceptional administrative decision and shall not be treated as a general entitlement.

Student Responsibilities Before Admission

Every student shall satisfy themselves regarding:

- Course content;
- Practical training;
- Duration;
- Batch timing;
- Certification;
- Placement assistance (where applicable);
- Fee structure;
- Payment schedule;
- Institute policies.

Failure to review these matters before admission shall not constitute grounds for cancellation or refund.

Circumstances Where Refunds Will Not Be Granted

Refund requests shall ordinarily not be considered for:

- Change of mind;
- Personal reasons;
- Family commitments;
- Relocation;
- Employment obligations;
- Financial difficulties;
- Health conditions unrelated to the Institute;
- Poor attendance;
- Academic performance;
- Failure to complete assignments;
- Scheduling conflicts;
- Dissatisfaction arising from personal expectations; or
- Any circumstance beyond the reasonable control of EEPL Classroom.

The inability of a student to continue the course for personal, financial, professional, or academic reasons shall not create any obligation upon the Institute to refund any amount already deposited.

Accordingly, all fees paid shall ordinarily remain non-refundable.

Refund Eligibility

Refunds may only be considered where a material deficiency in service is established to have arisen directly due to EEPL Classroom.

Illustrative circumstances may include:

- Course cancellation by the Institute before commencement;
- Permanent discontinuation of a course by the Institute;
- Administrative errors preventing delivery of the enrolled service;
- Verified duplicate fee payment.

Even in such cases, submission of a refund application shall not create any automatic right to receive a refund.

EEPL Classroom reserves the sole and absolute right to approve or reject any refund request after reviewing all relevant facts and supporting evidence.

Only refund applications submitted within six (6) calendar days from the official admission date shall be considered for review.

No refund application received after the expiry of the six-day period shall be entertained.

7. Refund Application Procedure

A refund request shall be considered only if it relates to an eligible circumstance described in this policy and is submitted within six (6) calendar days from the official date of admission.

To initiate the refund process, the student or applicant must submit a written application addressed to the Management of EEPL Classroom or send a formal refund request to the Institute's official email address:

Official Email: **teamemancipaion@gmail.com**

The date on which the written application or email is received by the Institute shall be treated as the official date of submission of the refund request.

Every refund application shall contain complete and accurate information, including:

- Full Name of the Student
- Course Name
- Admission Date
- Contact Number
- Detailed reason for requesting the refund
- Supporting documents, wherever applicable
- Original Money Receipt(s) issued by EEPL Classroom

The student may retain photocopies of the original fee receipt(s) for personal records. However, the original money receipt(s) must be submitted along with the refund application for verification and processing purposes.

Incomplete applications or applications submitted without the required documents may be rejected without further consideration.

No refund application submitted after the expiry of six (6) calendar days from the date of admission shall be accepted or processed under any circumstances.

8. Internal Refund Committee

Every refund request received by EEPL Classroom shall be examined by an Internal Refund Committee constituted by Emancipation Edutech Pvt. Ltd.

The Committee shall independently review all relevant records, including but not limited to:

- Admission records
- Fee payment records
- Attendance records
- Academic records
- Student communications
- Supporting documents
- Administrative records
- Any additional information considered relevant

The Committee may seek clarification or additional documents from the student before making its recommendation.

The recommendation of the Internal Refund Committee shall be submitted to the Management for its final consideration.

The student acknowledges that the Internal Refund Committee has been constituted to ensure fairness, transparency, and consistency while evaluating refund requests.

9. Review and Final Decision

Every refund request shall undergo a detailed administrative review before any decision is made. The Management's decision regarding every refund application shall be final, conclusive, and binding upon the student, parent/guardian, and the Institute.

The applicant expressly agrees that the recommendation of the Internal Refund Committee and the final decision of the Management shall be duly accepted without objection.

No appeal, reconsideration, review, or fresh claim shall ordinarily be entertained after the Management has communicated its decision.

Submission of a refund application shall not create any automatic entitlement to receive a refund.

Approval of any refund shall remain entirely at the discretion of EEPL Classroom.

EEPL Classroom reserves the sole and exclusive right to approve or reject any refund request.

The Institute may approve, partially approve, or reject any application after considering all relevant facts, records, documents, and circumstances.

As a matter of institutional policy, all fees paid to EEPL Classroom are generally considered non-refundable, and any exception shall be made only in accordance with this Refund Policy.

10. Refund Processing Timeline

Where a refund has been approved by the Management, the approved amount shall ordinarily be processed within 7 to 30 working days from the date of approval.

The processing timeline may vary depending upon:

- Internal verification procedures
- Financial approvals
- Banking formalities
- Administrative processing requirements

Approval of a refund shall not be interpreted as an admission of fault, negligence, or deficiency in service on the part of EEPL Classroom.

11. Mode of Refund

Any refund approved under this policy shall be issued only through an Account Payee Cheque.

The cheque shall be issued:

- In the name of the enrolled student; or
- Where the enrolled student is a minor, in the name of the student's father or lawful guardian, as reflected in the admission records maintained by EEPL Classroom.

No request for refund through cash, bank transfer, UPI, digital wallet, or any other payment mode shall ordinarily be accepted.

The Institute reserves the exclusive right to determine the refund processing procedure in accordance with its financial and administrative policies.

12. Fraudulent Claims

Any attempt to obtain a refund through false statements, forged documents, concealment of facts, impersonation, or any fraudulent means shall result in immediate rejection of the refund application.

The Institute further reserves the right to:

- Cancel the student's admission;
- Withhold certificates or academic records where legally permissible;
- Restrict future admissions; and
- Initiate appropriate legal proceedings, if required.

13. Institutional Rights

EEPL Classroom reserves the right to interpret, modify, amend, update, suspend, or revise these Terms & Conditions and the Refund Policy whenever considered necessary for academic, legal, financial, or administrative purposes.

Nothing contained in this document shall be interpreted as creating an automatic right to receive a refund.

Unless expressly approved by the Management under exceptional circumstances, all fees deposited with EEPL Classroom shall remain non-refundable.

The Institute reserves the sole and absolute right to approve or reject any refund request based upon the facts of each individual case.

14. Limitation of Liability

Under no circumstances shall Emancipation Edutech Pvt. Ltd., EEPL Classroom, its Directors, Management, Faculty Members, Employees, or Representatives be held liable for any indirect, incidental, consequential, special, or financial losses arising from:

- Withdrawal from a course;
- Discontinuation of studies;
- Failure to attend classes;
- Academic performance;
- Personal decisions affecting continuation of the course; or

- Rejection of a refund request in accordance with this policy.

The maximum liability of the Institute, if any, shall not exceed the amount of refund expressly approved by the Management.

15. Acceptance of Terms & Conditions

By signing the Admission Form, making any payment, attending classes, accessing learning resources, or enrolling in any course offered by Emancipation Edutech Pvt. Ltd. under any of its trade names, the student (and parent/guardian, where applicable) confirms that:

- They have carefully read and understood these Terms & Conditions.
- They have specifically read and understood the Refund Policy.
- They have had sufficient opportunity to seek clarification regarding every provision of this document before taking admission.
- They voluntarily and unconditionally agree to be bound by all provisions contained herein.

The student further acknowledges that enrollment in any course constitutes complete acceptance of these Terms & Conditions and the Refund Policy.

Failure to read or understand any provision of this document shall not exempt the student or parent/guardian from its applicability.

Contact Information

For any clarification relating to these Terms & Conditions or the Refund Policy, students may contact the Institute through its official communication channels.

Official Email: teamemancipation@gmail.com